



CONSTITUTION (Revised)

1. NAME

- 1.1 The name of the Society shall be THE TUTBURY CIVIC SOCIETY

2. OBJECTS

- 2.1 The objects of the Society shall be to promote and encourage the following objects by charitable means but not otherwise:

2.1.1 To encourage high standards of architecture and town planning in Tutbury.

2.1.2 To stimulate public interest in and care for the beauty, history and character of the area of the town and its surroundings.

2.1.3 To encourage the preservation, development and improvement of features of general public amenity or historic interest.

2.2 FURTHERANCE

2.2.1 To pursue these objectives by means of meetings, exhibitions, lectures, publications and promotion of schemes of a charitable nature.

3 MEMBERSHIP

- 3.1 Full membership of the Society shall be open to:

3.1.1 Individuals of 18 years or over who are interested in the aims of the Society and who have paid their annual subscription (herein called "Individual Members"); and

3.1.2 Such other organisations, whether corporate or unincorporated, profit making or voluntary (including local or national government authorities and bodies, schools, colleges and other educational establishments) which are interested in furthering the aims of the Society and have paid their annual subscription (herein called "Corporate Members").

3.1.3 Groups of individuals living in the same household of which at least one shall be over the age of 18 years and have paid their annual subscription (herein called "Family Members").

- 3.2 Each Corporate Member shall have one vote and where it is necessary, that vote shall be exercised by its representative at that meeting. Family membership grants a vote to each family member above the age of eighteen at the time of voting.

- 3.3 Junior membership shall be open to those under the age of 18 years who are interested in furthering the work of the Society. Junior members shall not be entitled to vote.

- 3.4 Honorary members may be appointed at the discretion of the Executive Committee. Honorary members shall have the same right to vote as full members.

- 3.5 The Executive Committee shall have the right to terminate the membership of any individual or organisation providing that the Committee believe that they have good and sufficient reasons for so doing. Their decision will not be made until the other party has had the opportunity to be heard by the Executive Committee.

- 3.6 Membership shall lapse if the subscription is unpaid six months after it is due. (subscriptions become due on 1st January each year)

4. SUBSCRIPTIONS

- 4.1 The subscriptions for Individual Members, Family Members, and for Corporate Members shall be proposed by the Executive Committee and approved by the Society from time to time in General Meeting. Junior Members and Honorary Members shall not be required to pay a subscription.

5. MEETINGS

- 5.1 An Annual General Meeting shall be held in or about March of each year to receive the Chairman's report and audited accounts and to elect Officers and Members of the Committee. The Committee shall decide when Annual General Meetings of the Society shall be held and shall give at least 10 days notice of such meetings to all members.
- 5.2 The Committee shall decide when ordinary meetings of the Society shall be held and shall give at least 7 days notice of such meetings to all Committee members.
- 5.3 Special General Meetings of the Society shall be held at the request of fifteen or more members. Fifteen members personally present shall constitute a quorum for a meeting of the Society. The Committee shall decide when Special General Meetings of the Society shall be held and shall give at least 10 days notice of such meetings to all members.

6. OFFICERS

- 6.1 Nominations for the election of officers shall be made at or before the Annual General Meeting. Such nominations will be in writing, supported by a seconder and the consent of the proposed nominee must first have been obtained. The election of officers shall be completed prior to the election of further committee members.
- 6.2 The officers of the Society shall consist of:-

Chairman
Vice Chairman
Honorary Secretary
Honorary Treasurer

all of whom shall relinquish their office every year and shall be eligible for re-election at the Annual General Meeting.

- 6.3 A President and Vice President may also be elected at an Annual General Meeting of the Society. The President's term of office shall be five years. Vice-President is an honorary position and is held for life. Any number of honorary Vice-Presidents may be appointed in this way.
- 6.4 Where an officer vacancy arises during the year, the Executive Committee shall have the power to appoint any voting member to fill the vacancy in an acting role until the next AGM.

7. THE EXECUTIVE COMMITTEE

- 7.1 The Executive Committee shall be responsible for the management and administration of the Society.
- 7.2 The Executive Committee shall consist of the Officers and not more than twelve further voting members. All the twelve voting members shall retire at the end of every year and shall be eligible for re-election at the Annual General Meeting. If at an Annual General Meeting the maximum number of voting members is not elected, then the Committee shall have the power to co-opt further voting members to bring the numbers up to such maximum. In addition the Committee shall have the power to co-opt further non-voting members who shall attend in an advisory capacity only. The President may attend meetings of the Executive Committee but may not vote at such meetings. The quorum of the Committee will consist of one Officer and four Committee members.

7.3 Nominations for elections as a further voting member of the Executive Committee shall be made at or before the Annual General Meeting. They must be in writing, supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies a ballot shall take place.

7.4 Failure of a Committee member to attend a number of committee meetings could result in them losing their position on the Committee. This course of action is entirely at the discretion of the Executive Committee.

8. SUB-COMMITTEES

8.1 The Executive Committee may constitute such sub-committees from time to time as shall be considered necessary for such purposes as shall be thought fit. The composition of the sub-committee shall be made up from at least one member of the Executive Committee and any other voting members of the Society as may be considered appropriate by the Executive Committee. Sub-committees shall be subordinate to the Executive Committee and may be regulated or dissolved by the Executive Committee.

9. APPEALS

9.1 The Executive Committee shall have the power to make appeals, solicit donations and canvass monies for carrying out the objects of the Society.

10. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

10.1 The Executive Committee shall out of the monies received by the Society pay all proper expenses of administration and management of the Society and shall use the residue of such monies as it thinks fit for or towards the objects of the Society.

11. INVESTMENT

11.1 All monies at any time belonging to the Society and not required for immediate application for its objects, shall be invested by the Executive Committee upon such investments, securities, or property as it may think fit, but so that monies subject or representing property subject to jurisdiction of the Charity Commissioners shall only be invested in such securities as may for the time being be prescribed by law.

12. BORROWING

12.1 The Executive Committee may borrow for the objects of the Society such monies at such rate of interest and in such a manner as it may think fit.

13. AMENDMENTS

13.1 The Constitution may be amended by a two-thirds majority of members present at an Annual or Special General Meeting provided that ten days' notice of the proposed amendment has been sent to all members and provided that nothing herein contained shall authorise any amendment permitting the expenditure of funds of the Society on any object which is not a charitable object.

14. WINDING UP

14.1 In the event of the winding-up of the Society the available funds of the Society shall be transferred to such one or more charitable bodies having objects similar or reasonably similar to those herein before declared as may be chosen by the Executive Committee and approved by the Charity Commissioners for England and Wales.