

Tutbury Old School Community Association

Minutes of a meeting of Tutbury Old School Community Association held on Wednesday 29th October 2008 at Tutbury Old School, Cornmill Lane, Tutbury at 7.30 pm

Present

Joanna Woodberry	Tutbury Pre-school
Jane Taylor	Tutbury Parish Council Member
Bob Fraser	Staffordshire County Council Member
Di Needham	Staffordshire Youth Service
Bill Crossley	Tutbury Parish Council Member)
Dave Kennedy	Tutbury Arts Group
Maria Parslow	Local business owner
Carolyn Coxon	Community Action Support East Staffs (CASES)
Susan Hill	Richard Wakefield School

Apologies

Graham Lowther	Staffs County Council Children & Lifelong Learning
Boyd Casswell	12 th Burton 1 Tutbury & Hatton Scout Group
Liz Staples	East Staffs Borough Council Member
Trevor Hathaway	East Staffs Borough Council Member
Pat Harvey	Tutbury resident

Minutes of the Last Meeting

The minutes of the last meeting held on 18th September 2008 were agreed and signed as a true record.

Matters Arising

Joanna Woodberry attended the Funding Fair held on 24th September 2008, including informative sessions on lottery funding and the charity bank; a source of loans which may be of use for any shortfall in funding. Councillor Bob Fraser expressed thanks, on behalf of TOSCA, to Jo for attending the fair.

The bank account is open and there is £100 seed funding from CASES to pay in.

Following the meeting of Tutbury Parish Council on Monday 22nd September, TOSCA had received a pledge of funding from Tutbury Parish Council.

Update from Councillor Bob Fraser

Councillor Bob Fraser did not have anything further to report; Peter Traves was on holiday and so he had been unable to clarify exactly what is included in the sale of the school but he will do so as soon as he is able to speak to Peter Traves.

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Update on registration of TOSCA as a charity

Jane Taylor confirmed that the application had been submitted to the Charities Commission and its receipt was acknowledged on Friday 17th October. The turnaround is 15 working days, so there should be some news no later than Friday 7th November.

Report on Applications for Funding

Joanna Woodberry, Dave Kennedy and Jane Taylor had met to discuss funding and the formulation of a business plan. Following the meeting, Jo had completed an outline application for the 'Reaching Communities' lottery fund which grant up to £50,000 for capital projects. This application is intended as a check as to whether it is worth pursuing this line of funding and is not a full application. Dave Kennedy confirmed that the Community Council of Staffordshire agreed this was a sensible approach.

Jo has also been in contact with VAST (voluntary action Stoke) and has made an appointment to find out what sort of support is available for compiling a business plan. This will be on Wednesday 5th November at 10 am. Carolyn Coxon confirmed that VAST offer 'business link' advice for Staffordshire as a whole for the voluntary sector. Jo will continue to use Fundfinder.

Unfortunately, it transpires that both the Esme Fairbarn and Garfield Weston foundations do not fund capital projects.

There was some discussion about revenue costs, including business rates relief.

Public Meeting and Survey

The parish meeting has been arranged by Tutbury Parish Council for Wednesday 19th November at 8 pm at Tutbury Old School.

In the absence of the Chairman of Tutbury Parish Council, Maria Guest (who has already offered her apologies), the public meeting would be chaired by the Vice Chairman, Councillor Bill Crossley.

Flyers have been produced to be distributed to all Tutbury households. Dave Kennedy offered a distribution list that is tried and tested, which he will e-mail to Jane.

Posters will be required. Jo and Maria Parslow are to liaise to produce a poster to be displayed in Tutbury shops and noticeboards.

Jane will write to the school (including the governors) and other interested parties to give details of the meeting and its purpose.

Bill Crossley confirmed that notice of the meeting will be given to Tutbury parish councillors and there will also be an advert in the Burton Mail.

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There should be sufficient chairs at Tutbury Old School.

The simple agenda was suggested by Dave Kennedy, Jo Woodberry and Jane Taylor. It is believed that Steve Powell, Clerk to Tutbury Parish Council has a copy of it. There are 6 items on it:- a general welcome, a description of the background to the current situation, a discussion of what Tutbury needs for children and youth provision, consideration of the options, completion of a survey and finally, establishing the consensus of the meeting and the way forward.

There was some discussion concerning the agenda, in particular, the purpose of the survey. It was agreed that the 'survey' should be used to collect names, addresses and e-mail addresses of those who wanted to support whatever the meeting decided was the way forward, rather than being used to garner qualitative responses to open questions which Sue Hill advised would be difficult to use effectively. Maria suggested that phone numbers could always be collected later on. Maria also stressed the need to keep the agenda simple and to keep the meeting moving so as to maintain interest and ensure its effectiveness.

Carolyn Coxon suggested that a plan of the building be made available to encourage prospective users. Dave Kennedy suggested including something in the letter to encourage recipients to think about how they might want to use the building in advance of the meeting.

Bill Crossley felt it likely that the outcome of the meeting may be difficult to measure and that its main purpose should be to inform.

On Bill's suggestion, it was agreed that the Clerk to the parish council write to Peter Traves to invite him to the meeting; the letter to be signed by Maria Guest, Chairman of the parish council (on the suggestion of Councillor Bob Fraser),

Update on Cornmill Lane Car Park

Councillor Liz Staples had informed Jo by e-mail, that a formal offer had been made to Staffs County Council by East Staffs Borough Council for the car park and that ESBC were awaiting a reply.

Councillor Staples has invited an application from TOSCA for WASP (ward action service plan) funding for a survey of the building of up to £500. It was agreed this was a good idea as so far there has only been a verbal valuation from the vendors and no independent market valuation. It was agreed to try and get as much survey as possible for the money.

Correspondence

Letter from David Williams, Headteacher, Richard Wakefield School

E-mail from Claire Arthur, VAST

E-mail from Dave Kennedy/Andy Halden

CASEnoteS

Letter from CASES with seed fund £100 cheque

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The letter from Richard Wakefield School concerned Community Provision for Young People in Tutbury and was read out to the meeting. It was agreed that a response to the contents of the letter could be addressed when writing to give notice of the public meeting.

Any Other Business

A stall has been booked at the Tutbury Christmas Festival on Friday 28th November. Jane Taylor volunteered to man the stall. It was agreed to confirm what use will be made of the stall at the next meeting.

Bill Crossley asked what youth club provision there will be following sale of the building. Di Needham confirmed that if the building is saved then youth club would still meet there and if not, there would be some alternative provision using appropriate resources, such as a bus.

Date of Next Meeting

The date of the next meeting is Wednesday 19th November 2008 to be held at Tutbury Old School, Cornmill Lane, Tutbury, following on from the Public Meeting.

The meeting closed at 8.50 pm.